Tweeddale Youth Action

VOLUNTEER APPLICATION FORM - CONFIDENTIAL

All applicants for volunteer roles will be asked to complete an application form to help us understand a bit more about you and why you want to volunteer with us. If the volunteer post is within the 'regulated workforce' and we wish to offer you a volunteering opportunity you will be asked to complete a Protecting Vulnerable Groups (PVG) Scheme application form, if you are not already a member of the Scheme. If you are a member of the PVG Scheme we will ask to see your PVG Scheme Record and request a Scheme Record Update.

Thank you for wanting for volunteer with Tweeddale Youth Action.

SECTION A: Your personal details

Title:	
First Name:	
Surname or Last Name:	
Any previous names by which you have been known:	
Address: Postcode:	E:Mail:
How long have you lived at the above address?	
If less than 12 months, please give your previous address (including postcode): How long did you live there?	

SECTION B: Why do you want to volunteer with Tweeddale Youth Action? Please include information about any skills or experience you hope to gain through volunteering

SECTION C: Please give details of any previous experience you may have of looking after or working with children and young people.

SECTION D: Please give details of any relevant qualifications, training and/or personal qualities which you feel equip you to work with children and young people.

SECTION E: References – Please give the name and contact details of two suitable referees. At least one should have knowledge of any previous work you may have undertaken with children and young people.

Name:	Name:
Organisation (where applicable)	Organisation (where applicable)
Address (including postcode):	Address (including postcode):
Telephone No: E:Mail:	Telephone No: E:Mail:
In what capacity do you know this person (friend, colleague, etc)?	In what capacity do you know this person (friend, colleague, etc)?

SECTION F: Vetting Procedures

This post will require completion of a **Self Declaration Form** and a **PVG Scheme Application Form. PVG Scheme Records/Updates** are only requested for those applicants that we wish to volunteer for us in post that are within the 'regulated workforce'.

(i) **Self Declaration Form:** Please confirm that you have completed the Self Declaration form and returned it to us in a sealed envelope clearly marked "Self Declaration Form". This Self Declaration Form will only be opened by the Tweeddale Youth Action Named Contact responsible for disclosure information and will only be shared in confidence with the person(s) that interviews you.

Please Tick ☐

(ii) **PVG Scheme**: Please confirm that you understand and agree to become a member of the PVG Scheme or have a PVG Scheme Record Update carried out should we wish to appoint you to a post considered to be in the regulated workforce.

Please tick ☐

SECTION G: Declaration

I confirm that the information I have given in this form is accurate and truthful.

Signed ……. Date ……

Thank you for completing this application form.
Please return it to David Hodson, Tweeddale Youth Action, School Brae, Peebles. EH45 8AL

The information you give us in this form will be treated in the strictest confidence.